# TN DRB Assistant Syllabus/ Tamil Nadu State Cooperative Bank Syllabus

#### **Cooperative Management**

- Cooperative Movement Abroad
- Cooperative management
- Pioneers of Cooperative Movement in India and Abroad
- Cooperative Administration & Law Cooperative movement in India
- Cooperatives after implementation of New Economic Policy
- Evolution of the Cooperative Movement

#### **Cooperative Credit & Banking**

- Management of Funds in Banks
- Banking services
- Inspection/ Supervision of Cooperative Banks
- Management of Overdues
- Important provisions of B.R. Act 1949
- State Cooperative Banks
- Classification of Credit
- Structure of credit cooperatives federal/ Unitary and Mixed Type
- Priority Sector Lending
- · Meaning & Definition of Banking
- Banking Operations

### **Cooperative Accounting**

- Commerce
- · Definition, Meaning, Objectives of Accounting
- Cooperative Accounting
- Double Entry System of Accounts
- Cooperative Audit
- Final Accounts

#### MIS and Computer Application/ Computer Fundamentals

- IT-enabled services
- Network Security
- Producing the slide show
- Printing a presentation Business Application of Information Systems
- Microsoft word
- Introduction to Computer
- Operating Systems
- Spread Sheet
- Microsoft Powerpoint
- Using the Design Template

### **General Studies**

- Indian History
- Indian Geography
- History
- Indian Economy
- Basic General Knowledge
- Days and Years
- Indian Culture
- Famous Personalities
- Indian Politics
- Physics
- Current Affairs
- Books and Authors
- Honors and Awards
- Inventions
- World Geography
- Biology
- Sports
- World Organisations
- Technology
- General Science
- Famous Places in India

## **Tamil Language**

- Current issues at the National level
- Current issues at State level
- Constitution & Human Rights
- Administration of Union and States with special reference to Tamil Nadu
- Socio-Economic Issues in India /Tamil Nadu